



Office of the Registrar

**Request for Reassignment of Credit for Undergraduate Students From Mason Non-Degree**

NAME: \_\_\_\_\_ GNUMBER: \_\_\_\_\_

CURRENT MAJOR: \_\_\_\_\_

**Credits Earned at Mason through Non-Degree Studies**

SUBJECT	COURSE NUMBER	TITLE	SEMESTER/ YEAR	GRADE	CREDITS EARNED

Total Number of Credits to be applied to Undergraduate level: \_\_\_\_\_  
(18 credits maximum)

\_\_\_\_ Approved

\_\_\_\_ Not Approved

\_\_\_\_\_  
Student's Department Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Dean  
(Required for more than 18 credits)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice Provost  
(Required for more than 24 credits)

\_\_\_\_\_  
Date

Return completed form to the Office of the Registrar, North Chesapeake Module, Room 1A, or fax to (703) 993-4668.

REGISTRAR'S OFFICE COMPLETION: \_\_\_\_\_  
(Initials) (Date)