



Office of the University Registrar
 Student Union 1, Room 2101
 4400 University Drive, MS 3D1
 Fairfax, VA 22030
 (703) 993-2441, Fax (703) 993-4668

COURSE AUDIT

Auditing a course will result in a recalculation of your student time status. There may be a reduction in your new time status that could negatively affect you in the following areas:

- Financial Aid
- Access to certain campus facilities
- Health insurance
- Department of Veterans Affairs (VA) benefits
- International student status
- On campus housing
- Potential indebtedness for withdrawn courses paid by a third party

Things to remember about auditing a course

1. You must first register for your course.
2. This form must be submitted to the Office of the University Registrar by the end of the drop period for the course. Be sure to check registrar.gmu.edu for specific drop deadlines.
3. Your course status will be changed from "CREDIT" to "AUDIT".
4. Your tuition balance due will not change.
5. A course taken for audit in one semester may be taken for credit in a future semester.
6. A course previously taken for credit and passed may be taken again for audit.

 Students GNumber

 Student's Name

 Student's Mason Email Address

Requested Term/Year: Spring Summer Fall _____
Year

Course Information:

CRN	Department	Course #	Section #	# of Credits

- Status to change from "Credit" to "Audit"
 Status to change from "Audit" to "Credit"

Permission of Instructor Required:

Instructor, please note that this student will automatically receive a grade of AU after the last day to drop.

 Instructor's Signature

 Date