



### Certification of Tax Dependency

The **Family Educational Rights and Privacy Act (FERPA)** provides privacy and protection of student's education records and prohibits George Mason University from releasing education records without written consent from the student. FERPA does allow the University to disclose a student's education records to parents or legal guardians if the student is a dependent as defined in section 152 of the Internal Revenue Code of 1954.

Parent/Legal Guardian Certification:

- I certify I am the parent/legal guardian of the student listed below.
- I certify I carry the student as a dependent in accordance with IRS regulations and have claimed them on my most recent federal income tax return lawfully filed with the IRS.
- I will notify the Office of the University Registrar in writing when I cease carrying the student as a dependent.
- I understand this authorization will be valid until 15 February of the following year and must be renewed annually to remain in effect.
- I understand that both parents/legal guardians will have access to the student's education records, unless prohibited by court order.
- I understand this does not allow me to conduct business on behalf of the student.
- I understand information may be released in oral or written form, and the address, phone number and email address provided below may receive the student's education records.
- I release George Mason University and any school official affiliated with the University from any and all liability for the release of the student's education records.

Submit this form to the Office of the University Registrar, either in person or by mail. Bring a copy of the first page of your most recent IRS federal income tax form, or a notarized copy if by mail. Redact all financial information and social security numbers. Names and the student indicated as a dependent must be visible. Designate a 4 digit PIN Code below, next to your name. The PIN Code must be provided to receive information over the phone.

Parent or Legal Guardian			
Full Legal Name <i>(may list both parents or legal guardian if residing at the same address)</i>			*PIN Code (4 digits)
Street Address	City	State	Zip
Phone Number		Email Address	

Student	
Full Legal Name	
G Number	Date of Birth

Parent or Legal Guardian Signature

Date

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OFFICE USE ONLY			
Verification of Dependency	Yes	No	Date Processed _____ In Office Mail
Processed By:			