



INDIVIDUALIZED DUAL MASTER’S DEGREE PROGRAM OF STUDY

If approved, this Program of Study must be submitted to the Office of the University Registrar upon matriculation into the second program.

Student’s Name: _____ G Number: _____

Initial Master’s Program: _____
Degree (MS, MA etc.) Program Title

Date of Admission: _____
Semester Year

Students are not eligible to pursue two master's degrees until they have completed one semester in their initial master's program. Students must apply and be accepted to the second master's degree within one year of matriculation in the initial program.

Second Master’s Program: _____
Degree (MS, MA etc.) Program Title

Date of admission into the second master’s program: _____
Semester Year

- A written statement explaining: (1) the intellectual or pedagogical purpose behind the degree program; and (2) the academic symmetries that exist between the underlying fields of study must be attached.

If this Program of Study is approved, students in Individualized Dual Master’s Degree programs should understand the following:

- For purposes of administration, if a different rate of tuition is assessed for each program the student will be assessed at the higher rate. The program with the higher rate will be considered the primary program.
- The six-year time limit for completion of each master’s program derives from the admission date for that program.
- Students should be aware that they are subject to the academic policies of both [Mason’s graduate academic policies](#) as well a local academic units (programs/departments/schools/colleges).
- Students in dual master’s degree programs cannot receive a Reduction of Credits. Any Reduction of Credits that was posted upon admission to the initial program will be removed.
- Credit may be shared across two programs only. Credit may never be applied to three or more programs. See [University Policy Number 3007](#) for more information.
- A degree for each master’s program shall be conferred upon completion based upon student application for graduation. Students shall have a degree GPA for each of the master’s programs.

Student’s Signature: _____ Date _____

Program One Director Approval

Department Signature Date

Program Two Director Approval

Department Signature Date

Program One: _____ Program Two: _____

The formula below should be used to determine the maximum possible credits that can be shared across the two master's programs and should be included with the Program of Study. Institutional credit is defined as more than half of the minimum required credits towards each master's program must be taken at Mason.

Primary Degree Program		Secondary Degree Program	
Total Credits Required for Program		Total Credits Required for Program	
Less Institutional Credits Requirement	-	Less Institutional Credits Requirement	-
Remaining Credits		Remaining Credits	
Half the Remaining Credits (Max Number of Credits from Secondary Degree that may be applied to Primary Degree)	A) _____	Half the Remaining Credits (Max Number of Credits from Primary Degree that may be applied to Secondary Degree)	B) _____
Maximum possible credits shared across the dual degree program (Box A plus Box B): _____ Note: Some departments may permit fewer credits to be double counted than the maximum reflected above.			

Courses Unique to Program One	Number of Credits	Courses Unique to Program Two	Number of Credits
Total:		Total:	

Courses to be Shared	Number of Credits
Total (cannot exceed maximum possible credits shared across the dual degree program determined above)	