



**Master's Thesis Research
Full Time Equivalent Status**

Students must register for a minimum of three credit hours in their first semester of 799. After that semester, students may enroll for one credit of 799 per semester and be considered full time, if the following requirement is met: the student, advisor and department chair must certify each semester that the student is working full time on the thesis. **Please note: Master's students must maintain continuous enrollment in 799 while writing and submitting a thesis.** Students in this category must have this form completed by their departments every semester that the status is claimed.

(Due in Registrar's Office no later than the First Day of Classes)

Student Name: _____ Student ID Number: _____

Department: _____ Major: _____

Semester Claimed: _____

Required Number of Thesis Hours: _____

Thesis Hours Completed/Graded: _____

Current Course Registration & Credit Hours: _____

DEPARTMENT ATTESTATION

Signatures below confirm that the student has previously completed 3 credit hours of thesis and is within 3 credit hours of the total required number of thesis research hours and will be working full time on the thesis in the semester claimed.

Advisor Signature: _____ Date: _____

Department Chairperson Signature: _____ Date: _____

*Return completed form to: Office of the Registrar - MS 3D1
verify@gmu.edu
Tel: 703.993.2448 Fax: 703.993.2467*

Registrar's Office Use Only

ZREG: _____ Initials: _____ Date: _____