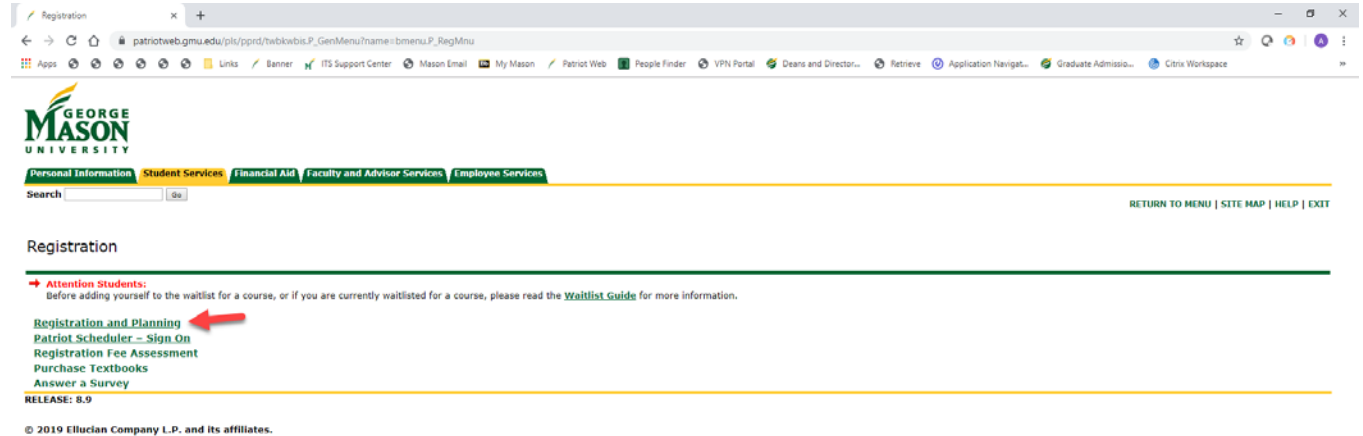


For Spring 2020 registration, students will experience a visual change to PatriotWeb as a result of an upgrade. The below is to help with the new navigation.

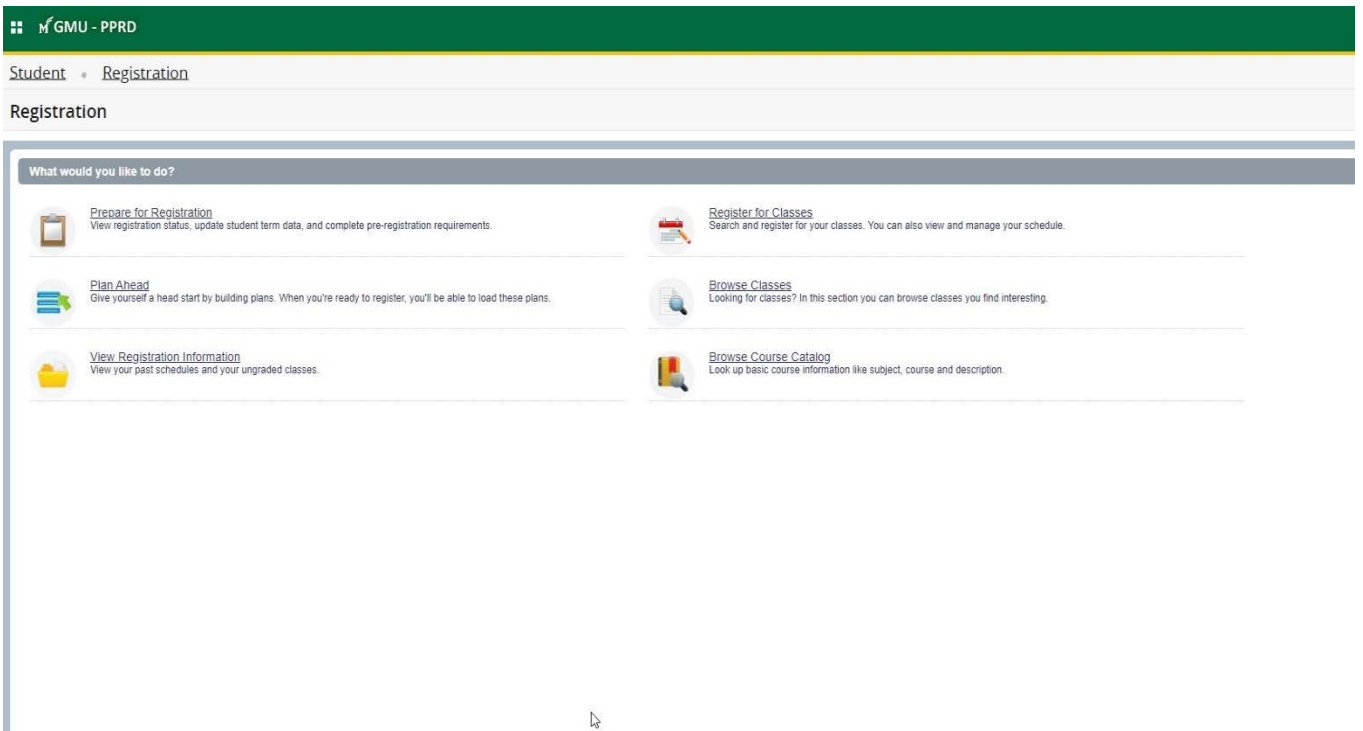
After logging into Patriot Web:

-Select Student Services, then Registration

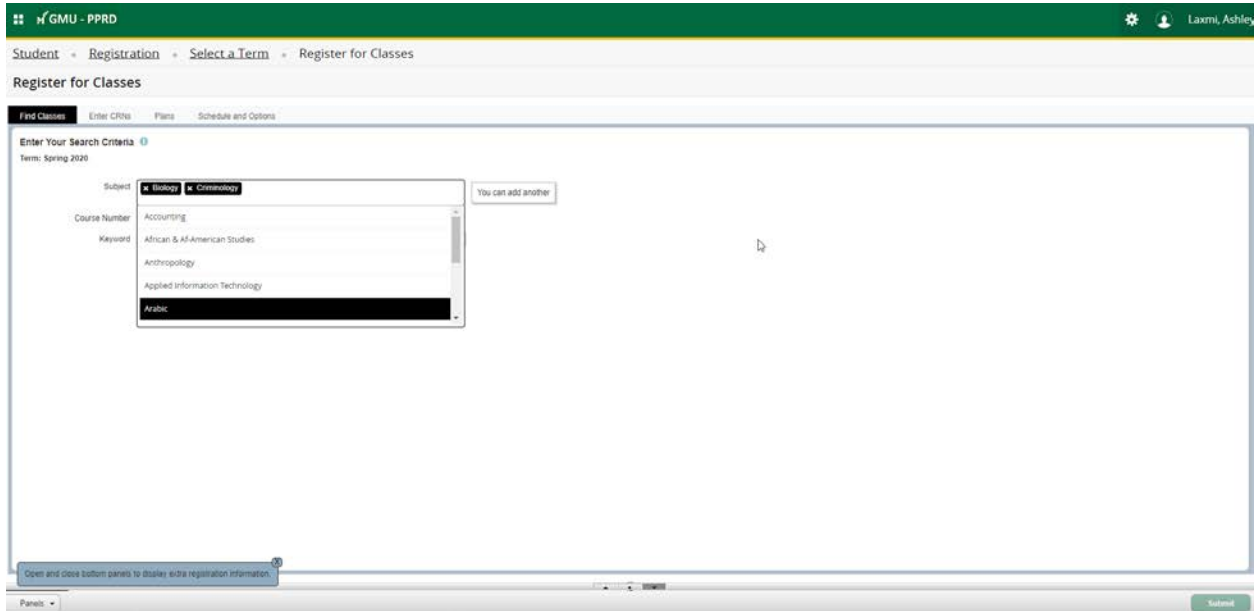


Select Registration and Planning

You will be redirected to a different window and will see the following screen:



To register, click Register for Classes and see the following screen:



(Note: You can add multiple subjects at once.)

After clicking Search, you will be able to see the classes and their meeting times. If the course meets online, the Building and Room will read as ON LINE; if the course meets in person, there will be a building and room listed. If both are there, the course is a hybrid course.

If the course has section notes, you will see those displayed in red under the "Notes" column.

If the course has a linked lab and lecture, a View Linked button will appear in the course's row.

GEORGE MASON												
Student » Registration » Select a Term » Browse Classes												
Browse Classes												
Search Results — 65 Classes												
Term: Spring 2021 Subject: Bioengineering												
Title	Subject Description	Course#	Section#	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attributes - Mason C	Notes
Introduction to Bioengineering Lecture	Bioengineering	101	001	3	14106	Spri...	Ross, Shani (P...	S M T W T F S 10:30 AM - 11:45 AM Type: Class Building: James Buchanan Hall Room: D003 S M T W T F S 10:30 AM - 11:45 AM Type: Class Building: ON Room: LINE Start Date: 01/19	Fairfax	13 of 13 seats r... LINKED	Undergraduate ...	Q View Linked
Introduction to Bioengineering Lecture	Bioengineering	101	002	3	22768	Spri...	Ross, Shani (P...	S M T W T F S 10:30 AM - 11:45 AM Type: Class Building: ON Room: LINE Start Date: 01/19 S M T W T F S 10:30 AM - 11:45 AM Type: Class Building: James Buchanan Hall Room: D003	Fairfax	13 of 13 seats r...	Undergraduate ...	
Recitation for Lecture 001 Recitation	Bioengineering	101	301	0	14107	Spri...	Brahmbhatt, Bi...	S M T W T F S 12:30 PM - 01:20 PM Type: Class Building: ON Room: LINE Start Date: 01/19	Online	28 of 28 seats r... LINKED	Undergraduate ...	Q View Linked
Recitation for Lecture 001 Recitation	Bioengineering	101	302	0	14108	Spri...	Brahmbhatt, Bi...	S M T W T F S 01:30 PM - 02:20 PM Type: Class Building: ON Room: LINE Start Date: 01/19	Online	28 of 28 seats r... LINKED	Undergraduate ...	Q View Linked
Introduction to Bioengineering Lecture	Bioengineering	101	DL1	3	14111	Spri...	Laurence, Calli...	S M T W T F S - Type: Class Building: ON Room: LINE Start Date: 01/19/2021 End Date: 05	Online	15 of 15 seats r... 99 of 99 waitlist ...	Undergraduate ...	BENG 101 DL1 is a distance education section. This section is for NON-BIOE students only.
Physiology for Engineers Lecture	Bioengineering	214	001	3	18130	Spri...	Kim, Eupeng (...	S M T W T F S 12:00 PM - 01:15 PM Type: Class Building: Innovation Hall Room: 132 Start D... S M T W T F S 12:00 PM - 01:15 PM Type: Class Building: ON Room: LINE Start Date: 01/19	Fairfax	17 of 17 seats r...	Undergraduate ...	

By clicking on the View Linked button, you will see the lab and lecture that are linked. Once you have clicked View Linked, you will be able to add their class and linked lecture by clicking Add All.

**Find Classes** | Enter CRNs | Plans | Schedule and Options

**Linked Sections**  
Term: Spring 2020 | Subject: Biology

**Title : Introductory Biology I | Schedule Type : Lecture | CRN: 14963** Add All

Title	Subject Description	Course Nur	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attributes - Mason Core
Lab for Lectures 001-003/DL1 Laboratory	Biology	103	216	0	15640	Spring ...		S M T W T F S 07:20 PM - 10:00 PM Type: Class Building: Fairfax	Fairfax	24 of 24 seats remain. LINKED	Mason Core (All) Natural Science with Lab Undergraduate - Lower Division
Total Hours : 0											

**Title : Introductory Biology I | Schedule Type : Lecture | CRN: 14979** Add All

Title	Subject Description	Course Nur	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attributes - Mason Core
Lab for Lectures 001-003/DL1 Laboratory	Biology	103	214	0	14979	Spring ...		S M T W T F S 04:30 PM - 07:10 PM Type: Class Building: Fairfax	Fairfax	24 of 24 seats remain. LINKED	Mason Core (All) Natural Science with Lab Undergraduate - Lower Division
Total Hours : 0											

**Title : Introductory Biology I | Schedule Type : Lecture | CRN: 14970** Add All

Title	Subject Description	Course Nur	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attributes - Mason Core
Lab for Lectures 001-003/DL1 Laboratory	Biology	103	205	0	14970	Spring ...		S M T W T F S 04:30 PM - 07:10 PM Type: Class Building: Fairfax	Fairfax	24 of 24 seats remain. LINKED	Mason Core (All) Natural Science with Lab
Total Hours : 0											

Submit

Note: By not clicking View Linked next to a course that has a lab and lecture and only clicking the Add button, you will see the following error. You must remove this error first by clicking Submit at the bottom, and then follow the steps below to register for that linked course.

**Find Classes** | Enter CRNs | Plans | Schedule and Options

**Search Results — 266 Classes**  
Term: Spring 2020 | Subject: Biology

**BIOL 213 CRN 15018: Linked course required (Lecture)**

Title	Subject Description	Course N	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attributes - Mason Core
Lab for Lectures 001-003/901 Laboratory	Biology	213	205	0	15018	Spring ...		S M T W T F S 04:30 PM - 07:10 PM Type: Class Building: Fairfax	Fairfax	24 of 24 seats remain. LINKED	Mason Core (All) Natural Science with Lab Undergraduate - Lower Division
Lab for Lectures 001-003/901 Laboratory	Biology	213	206	0	15019	Spring ...		S M T W T F S 07:20 PM - 10:00 PM Type: Class Building: Fairfax	Fairfax	24 of 24 seats remain. LINKED	Mason Core (All) Natural Science with Lab Undergraduate - Lower Division
24 of 24 seats remain. LINKED											

**Schedule** | Schedule Details

**Class Schedule for Spring 2020**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							
10am							
11am							

**Summary**

Title	Details	Hours	CRN	Schedule Typ	Status	Action
Lab for Lectures 001-003/901	BIOL 213, 205	0	15018	Laboratory	Errors Preventing Regist...	Remove
Business of Film and Video	FAVS 250, 001	3	17763	Lecture	Registered	None
Introductory Biology I	BIOL 103, 001	4	14963	Lecture	Registered	None
Lab for Lectures 001-003/DL1	BIOL 103, 216	0	15640	Laboratory	Registered	None
Making Your Impact	UNIV 101, 001	1	20943	Seminar	Registered	None

Total Hours (Registered: 8 | Billing: 8 | CEU: 0 | Min: 0 | Max: 10)

Submit

After you have clicked Add All, the lower part of the screen will then preview what your weekly schedule will look like. The Summary screen will show the credit hours for the class and the Schedule Type. In order to fully register for the lecture and lab, you will need to hit the Submit button. (Note: Students who are not registering for a linked course and only for lecture, also need to hit Submit in order to add the class to their schedule)

GMU - PPRD

Student • Registration • Select a Term • Register for Classes

### Register for Classes

Find Classes | Enter CRNs | Plans | Schedule and Options

**Linked Sections**  
Term: Spring 2020 Subject: Biology

**Title:** Introductory Biology I **Schedule Type:** Lecture **CRN:** 14963 Add All

Title	Subject Description	Course Num	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attributes - Mason Core
Lab for Lectures 001-003/DL1 Laboratory	Biology	103	216	0	15640	Spring ...		S   M   T   W   T   F   S 07:20 PM - 10:00 PM Type: Class Building: Fairfax		24 of 24 seats remain. LINKED	Mason Core (AI) Natural Science with Lab Undergraduate - Lower Division

Total Hours : 0

**Title:** Introductory Biology I **Schedule Type:** Lecture **CRN:** 14963 Add All

Title	Subject Description	Course Num	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attributes - Mason Core
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**Schedule** | Schedule Details

Class Schedule for Spring 2020

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							
10am							
11am							

Summary

Title	Details	Hours	CRN	Schedule Typ	Status	Action
Introductory Biology I	BIOL 103, 001	4	14963	Lecture	Pending	**Web Registered**
Lab for Lectures 001-003/DL1	BIOL 103, 216	0	15640	Laboratory	Pending	**Web Registered**
Business of Film and Video	FAVS 250, 001	3	17763	Lecture	Registered	None

Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 18

**Submit**

Once you are done registering for classes, they can view their upcoming semester's schedule, as well as their past semesters schedule. The student must go back to the main registration screen and then click on View Registration Information option.

**View Registration Information**

Look up a Schedule | Active Registrations

Class Schedule

Term: Spring 2020

Term	Title	Hours	CRN	Schedule Type	Grade Mode	Level	Part Of Term	Date	Status	Message
Fall 2018										
Spring 2019										
Summer 2019	001	3	17763	Lecture	Undergraduate Regular	Undergraduate	Full Semester	10/03/2019	Registered	**Web Registered**10...
Fall 2019	001	4	14963	Lecture	Undergraduate Regular	Undergraduate	Full Semester	10/04/2019	Registered	**Web Registered**10...
Spring 2020	216	0	15640	Laboratory	Undergraduate Regular	Undergraduate	Full Semester	10/04/2019	Registered	**Web Registered**10...

Total Hours | Registered: 7 | Billing: 7 | CEU: 0 | Min: 0 | Max: 18

Schedule Details

Class Schedule for Spring 2020

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3pm							
4pm							
5pm			Business of Proc and Sales				
6pm							
7pm				Public for Lectures (01-0030L)			

Next to the Term tab, a drop down arrow will be present, which will allow you to view registration information for past and upcoming semester.

(Main registration screen)

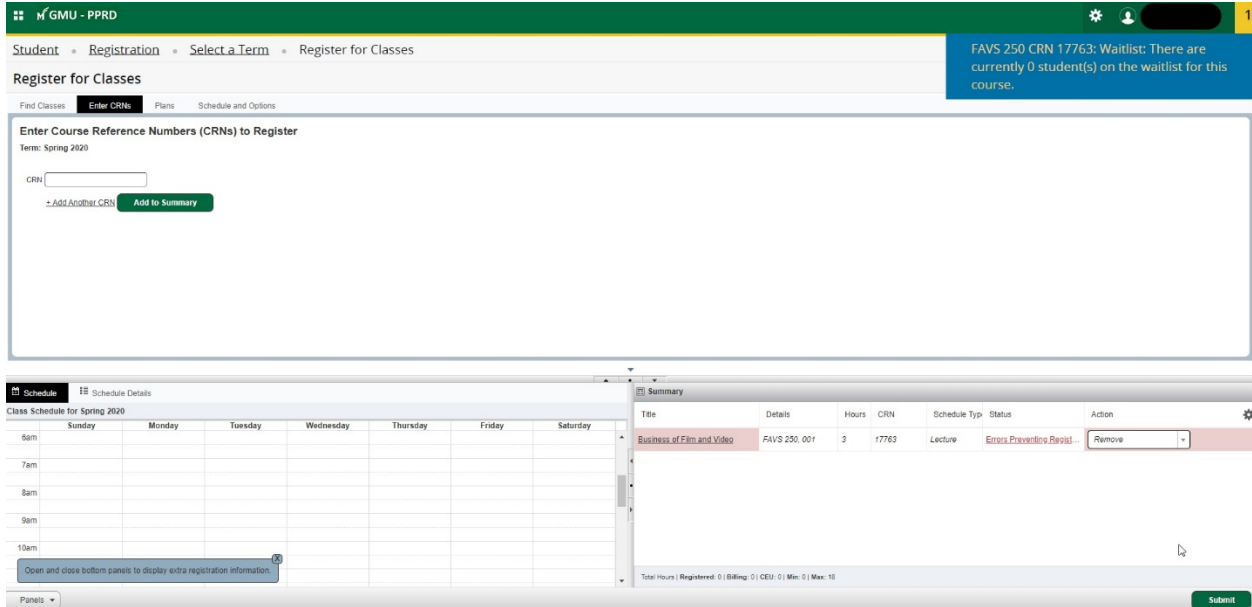
**Registration**

What would you like to do?

- Create for Registration**  
View registration status, update student term data, and complete pre-registration requirements.
- Register for Classes**  
Search and register for your classes. You can also view and manage your schedule.
- Plan Ahead**  
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- Browse Classes**  
Looking for classes? In this section you can browse classes you find interesting.
- View Registration Information**  
View your past schedules and your ungraded classes.
- Browse Course Catalog**  
Look up basic course information like subject, course and description.

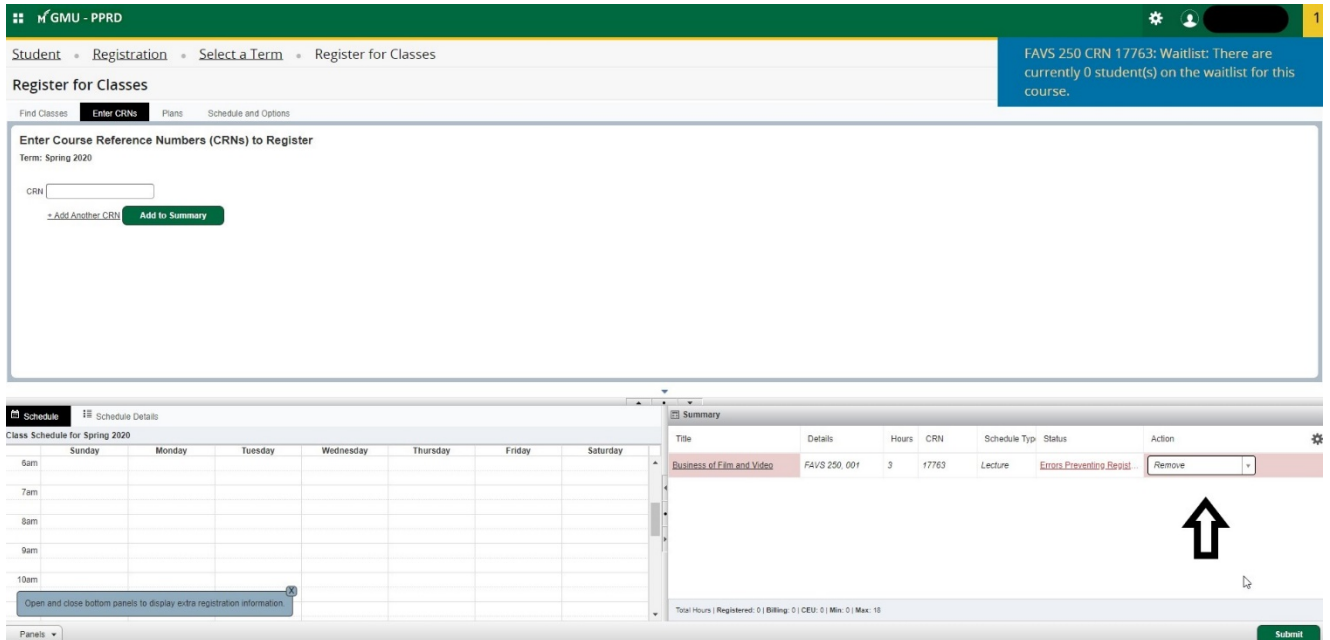
Central Authentication Service | Banner | admittot.gmu.edu/3001/StudentRegistrationSub/isd/registration | Laxmi, Ashley

If you are trying to register for class that is filled and has a waitlist, they will see the following error on their screen.



If the student wishes to waitlist for that class, they should follow these steps.

The student must click on drop down arrow under Action in the Summary tab. The option to waitlist for the class should appear.



After clicking waitlist, the student must click Submit in order to be waitlisted for the class. The picture below shows what it should look like after the student has been waitlisted.

The screenshot displays the 'Register for Classes' interface. At the top, the navigation path is 'Student > Registration > Select a Term > Register for Classes'. The main section is titled 'Register for Classes' and includes tabs for 'Find Classes', 'Enter CRNs', 'Plans', and 'Schedule and Options'. The 'Enter CRNs' tab is active, showing a form to 'Enter Course Reference Numbers (CRNs) to Register' for the term 'Spring 2020'. A 'CRN' input field is present, along with '+ Add Another CRN' and '+ Add to Summary' buttons. Below this, the 'Schedule' section shows a 'Class Schedule for Spring 2020' grid. A tooltip indicates: 'Open and close bottom panels to display extra registration information.' To the right, a 'Summary' table lists the selected class:

Title	Details	Hours	CRN	Schedule Type	Status	Action
Business of Film and Video	FAVS 250.001	0	17763	Lecture	Waitlisted	None

At the bottom right, a 'Submit' button is visible. A status bar at the very bottom shows: 'Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 18'.

To check if you received an override, select 'Prepare for Registration' on the Registration and Planning menu.

The screenshot shows the 'Registration' menu. The navigation path is 'Student > Registration'. The main heading is 'Registration'. Below this, a section titled 'What would you like to do?' contains several options:

- Prepare for Registration** (highlighted with a red arrow): View registration status, update student form data, and complete pre-registration requirements.
- Register for Classes**: Search and register for your classes. You can also view and manage your schedule.
- Plan Ahead**: Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- Browse Classes**: Looking for classes? In this section you can browse classes you find interesting.
- View Registration Information**: View your past schedules and your ungraded classes.
- Browse Course Catalog**: Look up basic course information like subject, course and description.

The override will appear under 'Permit Override'.

GMU - PPRD

Student » Registration » Select a Term » Prepare for Registration

Prepare for Registration

Registration Status

Registration Status

Term: Fall 2019

- Your Student Status permits registration.
- Your academic status Good Standing permits registration.

You have holds which do not prevent registration.

By Pass Late Fee or Cansc  
Reason: LSM testing  
Originator: Registrar's Office 3-2441

By Pass Late Fee or Cansc  
FERPA Release  
Reason: ACAA/DV/ADM  
Originator: Registrar's Office 3-2441

Time tickets allow registration at this time. Please register within these times: 04/02/2019 06:00 AM - 11/04/2019 11:59 PM

Permit Override

- You have received a Permit Override for CRN 71234, CHEM318 (Organic Chemistry Lab II), type: Prereq/Test Score Override

Earned Hours

- You have Earned Hours for Level: Graduate, Institution Hours: 0, Transfer Hours: 2
- You have Earned Hours for Level: Law, Institution Hours: 0, Transfer Hours: 12
- You have Earned Hours for Level: Undergraduate, Institution Hours: 0, Transfer Hours: 90
- Your class standing for registration purposes is Senior

Primary Curriculum

Level: Undergraduate  
College: Humanities & Social Sciences  
Degree: Bachelor of Arts  
Program: BA Communication  
Campus: Mason  
Catalog Term: Fall 2018  
Admit Term: Fall 2014  
Admit Type: Transfer Undergraduate  
Major: Communication

Secondary Curriculum

Level: Graduate  
College: Education & Human Development  
Degree: Graduate Certificate  
Program: CERD - Dual Licensure  
Campus: Mason  
Catalog Term: Fall 2018  
Admit Term: Fall 2018  
Major: Curriculum and Instruction  
Major Concentration: Early Childhood (E-EC)  
Major: Special Education  
Major Concentration: Early Childhood Special Ed

Once you have verified that you have an override, you can go back to the registration tab and register for the class they received an override for. Click on the dropdown arrow under Action and Web Register for the class. (Note: the option to web register will not appear if the student does not have an override)

GMU - PPRD

Student » Registration » Select a Term » Register for Classes

Register for Classes

Find Classes Enter CRNs Plans Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Spring 2020

CRN

+ Add Another CRN Add to Summary

Schedule

Schedule Details

Class Schedule for Spring 2020

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am							
9am							
10am							

Open and close bottom panels to display extra registration information.

Summary

Title	Details	Hours	CRN	Schedule Typ	Status	Action
Business of Film and Video	FAVS 250, 001	0	17793	Lecture	Waitlisted	None

Total Hours | Registered: 0 | Billing: 0 | CRN: 0 | Max: 16

Submit



Once you have registered for the waitlisted class, the following screen shall appear.

The screenshot shows the 'Register for Classes' interface. At the top, there is a navigation bar with 'Student', 'Registration', 'Select a Term', and 'Register for Classes'. Below this, the 'Register for Classes' section is active, showing a form to 'Enter Course Reference Numbers (CRNs) to Register' for the term 'Spring 2020'. The form includes a text input for 'CRN', a '+ Add Another CRN' button, and an 'Add to Summary' button.

Below the form, there is a 'Schedule' section showing a 'Class Schedule for Spring 2020' with a grid for days of the week (Sunday to Saturday) and times (6am to 11am). To the right of the schedule is a 'Summary' table with the following data:

Title	Details	Hours	CRN	Schedule Type	Status	Action
Business of Film and Video	FAVS 250.001	3	17753	Lecture	Registered	None

At the bottom of the summary table, there is a status bar: 'Total Hours | Registered: 3 | Billing: 3 | CRN: 0 | Min: 0 | Max: 18'. A 'Submit' button is located at the bottom right of the interface.

Change variable credits for a course:

Click on 'Register for Classes'

The screenshot shows the 'Registration' page. At the top, there is a navigation bar with 'Student' and 'Registration'. Below this, the 'Registration' section is active, showing a 'What would you like to do?' section with several options:

- Prepare for Registration**: View registration status, update student term data, and complete pre-registration requirements.
- Plan Ahead**: Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
- View Registration Information**: View your past schedules and your ungraded classes.
- Register for Classes**: Search and register for your classes. You can also view and manage your schedule. (A red arrow points to this option.)
- Browse Classes**: Looking for classes? In this section you can browse classes you find interesting.
- Browse Course Catalog**: Look up basic course information like subject, course and description.

Then, 'Schedule and Options'

The screenshot shows the 'Register for Classes' page. At the top, there is a navigation bar with 'Student', 'Registration', 'Select a Term', and 'Register for Classes'. Below this, there are tabs for 'Find Classes', 'Enter CRNs', and 'Schedule and Options', with a red arrow pointing to the 'Schedule and Options' tab. The 'Enter Your Search Criteria' section includes fields for 'Subject', 'Course Number', and 'Keyword (With Any Words)', along with 'Search', 'Clear', and 'Advanced Search' buttons. Below the search criteria is a 'Class Schedule for Fall 2019' grid. The grid shows a green block for 'Thomson at Mason' on Wednesday from 10am to 11am. To the right of the grid is a 'Summary' table with columns for Title, Details, Hours, CRN, Schedule Type, Status, and Action. The table shows one record for 'Thomson at Mason' with a status of 'Registered'.

If your course is variable credit, you can click on the credit under the 'hours' column and it will prompt you to enter the amount of credits. You must type in the credit amount within the range given. Click 'submit' and the credits will be changed.

The screenshot shows the 'Register for Classes' page with the 'Summary' table expanded. A red arrow points to the 'Hours' column, which contains a dropdown menu with the value '0' and a note 'Must be from 0 to 2'. The table has columns for Title, Details, Hours, CRN, Schedule Type, Grade Mode, Level, Date, Status, and Message. The record for 'Thomson at Mason' shows a status of 'Registered' and a message of '\*\*Registered\*\* 09/01/2019'. Below the table, there is a 'Total Hours | Registered: 0 | Billing: 0 | CEU: 0 | Min: 0 | Max: 12' summary. Below the summary is a 'Class Schedule for Fall 2019' grid, which is identical to the one in the first screenshot, showing a green block for 'Thomson at Mason' on Wednesday from 10am to 11am.

New features of advanced search when registering for classes:

You can now search for days of week, Mason Core, and credit hour range.

**GMU - PPRD**

[Student](#) • [Registration](#) • [Select a Term](#) • [Browse Classes](#)

### Browse Classes

**Enter Your Search Criteria**  
Term: Spring 2020

Subject

Course Number

Keyword (With Any Words)

Open Sections Only

Campus

Level

Part Of Term

Instructor

Attributes - Mason Core

Meeting Days **Mason Core (All)**

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Start Time

End Time

Credit Hour Range  to  hours