



Office of the University Registrar
 Student Union 1, Room 2101
 4400 University Drive, MS 3D1
 Fairfax, VA 22030
 (703) 993-2441, Fax (703) 993-4668
 Email: verify@gmu.edu

Enrollment Verification Request

Requests that can be satisfied by providing an enrollment certificate or transcript will not be completed.

Enrollment Certificates provide: <ul style="list-style-type: none"> Enrollment status/dates Expected graduation date 	Transcripts provide: <ul style="list-style-type: none"> GPA All other academic information
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TO BE COMPLETED BY STUDENT:

First Name: _____ Last Name: _____
 G #: _____
 Phone: _____ Mason Email: _____

TERM TO BE VERIFIED:

Fall _____ Spring _____ Summer _____
(year) (year) (year)

FORM ATTACHED?

NO Yes: _____
(type of form)

Expected Graduation Date: _____

- PLEASE ALLOW 3 BUSINESS DAYS FOR PROCESSING
- You will be notified by email if we are unable to complete your request.
- Once completed, your form will be returned via your Mason email, or available for pick up at the MSSC if arrangements have been made.
- Photo ID is required for pick up.
- Nursing or Teacher Licensure forms should be submitted directly to the relevant department.

NOTE: Other than deferment requests, this form will not be processed if there is a financial hold on your account.

Student Signature: _____ Date: _____

Registrar's Office Use Only

Initials: _____ Date: _____